

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS  
SEAL BEACH MUTUAL TEN  
May 16, 2018**

The Organizational Meeting of the Board of Directors of Seal Beach Mutual Ten was called to order by Acting Chairperson Ms. Hopkins at 10:55 a.m. on Wednesday, May 16, 2018, in Clubhouse Four, Section C.

Those Directors present were: Ruthann Arlart, Esther Cummings, Michael Giles and Linn Atkinson. John Stipcich attended via phone call. Dr. Audrey Newman was not able to attend. The Mutual Administration Director Ms. Hopkins and Mutual Administration Secretary Kmieciak were also present.

Ms. Hopkins announced that the purpose of the meeting was to elect officers of the Board of Directors for the 2018-2019 term of office and to select the day and time of the Board's Regular Monthly Meeting.

Ms. Hopkins called for nominations for the office of President. Esther Cummings nominated Ruthann Arlart for President. There being no further nominations, Ruthann Arlart was elected to the office of President for the 2018-2019 term of office.

The chair was turned over to newly-elected Ruthann Arlart, who then called for nominations for the office of Vice President. Linn Atkinson nominated Esther Cummings for Vice President. There being no further nominations, Esther Cummings was elected to the office of Vice President for the 2018-2019 term of office.

The President called for nominations for the office of Secretary. Esther Cummings nominated John Stipcich for Secretary. There being no further nominations, John Stipcich was elected to the office of Secretary for the 2018-2019 term of office.

The President called for nominations for the office of Chief Financial Officer. Linn Atkinson nominated Mike Giles for Chief Financial Officer. There being no further nominations, Mr. Giles was elected to the office of Chief Financial Officer for the 2018-2019 term of office.

The committee assignments will be made at the next regular Board of Directors meeting. The current assignments are:

RUTHANN ARLART, President  
Ex officio member all committees  
Unoccupied Unit Quarterly Inspections

ESTHER CUMMINGS, Vice President  
Physical Property Cmte. Chair  
Building Captains Chair

JOHN STIPCICH, Secretary  
Emergency Information Cmte.

MIKE GILES, Chief Financial Officer  
Finance Cmte. Chair

AUDREY NEWMAN, Director

LINN ATKINSON, Director  
Landscape Cmte. Chair

President Ruthann Arlart stated that the previous year's Organizational Meeting minutes have already been approved.

The Board discussed the time of the Regular Monthly Board Meetings. Upon a MOTION duly made by Ms. Cummings and seconded by Mr. Giles it was

RESOLVED, That the Regular Monthly Board Meeting remain on the fourth Wednesday of the month, in the Administration Building Conference Room A, with the time of the meeting starting at 9:00 a.m..

The MOTION passed.

There being no further business, President Arlart adjourned the meeting at 11:04 a.m.

  
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Attest, John Stipcich, Secretary  
SEAL BEACH MUTUAL TEN  
lh:5/16/18