



# REGULAR MONTHLY BOARD OF DIRECTORS MEETING

## MUTUAL TEN

### SUMMARY REPORT

Wednesday, November 24, 2021

Action/Request	Person Responsible																								
<b>1. Approval of the Minutes</b> The Regular Board Meeting Minutes of October 27, 2021 were approved by general consent of the Board as printed and distributed.	Mutual Board Recording Secretary																								
<b>2. Approval of the Minutes</b> The Special Board Meeting Minutes of November 15, 2021 were approved by general consent of the Board as printed and distributed.	Mutual Board Recording Secretary																								
<b>3. Building Inspector’s Report</b> RESOLVED to approve French drains at unit 10-241-B, 10-241-F, and the greenway near 10-248-L, at a cost not to exceed \$ 1,300.00. Funds to come from Landscaping – Extras. Work to be completed by J & J Landscaping. Building Inspector authorized to submit the necessary work order.	Mutual Board Physical Property Building Inspector Finance																								
<b>4. Consent Calendar</b> RESOLVED to authorize the following transfers of funds per detailed resolutions. <table><tr><th>Transfer/ Invoice Date</th><th>Amount</th><th>Originating/Destination Accounts or Payee</th></tr><tr><td>10/05/2021</td><td>\$63,767.66</td><td>Transfer from US Bank Checking to GRF-US Bank Checking</td></tr><tr><td>10/05/2021</td><td>\$130,189.15</td><td>Transfer from ACH- Direct Debit from multiple Shareholders to US Bank Checking</td></tr><tr><td>10/06/2021</td><td>\$49,629.63</td><td>Transfer from US Bank Checking to US Bank Impound</td></tr><tr><td>10/21/2021</td><td>\$30,414.60</td><td>Transfer from US Bank Checking to US Bank Restricted Money Mkt</td></tr><tr><td>10/26/2021</td><td>\$43,640.38</td><td>Transfer from US Bank Restricted Money Market to US Bank Non-Restricted Money Market</td></tr><tr><td>10/27/2021</td><td>\$25,000.00</td><td>Transfer from US Bank Non-Restricted Money Market to US Bank Checking</td></tr><tr><td>10/27/2021</td><td>\$35,937.00</td><td>Invoice # Multiple Check # 11019 Payee Roofing Standards</td></tr></table>	Transfer/ Invoice Date	Amount	Originating/Destination Accounts or Payee	10/05/2021	\$63,767.66	Transfer from US Bank Checking to GRF-US Bank Checking	10/05/2021	\$130,189.15	Transfer from ACH- Direct Debit from multiple Shareholders to US Bank Checking	10/06/2021	\$49,629.63	Transfer from US Bank Checking to US Bank Impound	10/21/2021	\$30,414.60	Transfer from US Bank Checking to US Bank Restricted Money Mkt	10/26/2021	\$43,640.38	Transfer from US Bank Restricted Money Market to US Bank Non-Restricted Money Market	10/27/2021	\$25,000.00	Transfer from US Bank Non-Restricted Money Market to US Bank Checking	10/27/2021	\$35,937.00	Invoice # Multiple Check # 11019 Payee Roofing Standards	Mutual Board Finance
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11/05/2021	\$64,717.97	Transfer from US Bank Checking to GRF-US Bank Checking	
11/05/2021	\$130,581.91	Transfer from ACH- Direct Debit from multiple Shareholders to US Bank Checking	
11/08/2021	\$49,907.19	Transfer from US Bank Checking to US Bank Impound	
<b>5. Chief Financial Officer's Report</b> RESOLVED to acknowledge, per the requirements of the Civil Code Section 5500(a)-(f), a review of the reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year's budget, statements prepared by the financial institutions where the Mutual has its operating and reserve accounts, an income and expense statement for the Mutual's operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the month of October 2021.			Mutual Board Finance
<b>6. New Business</b> RESOLVED to authorize Roseman Law APC to review 50-1645-4 - <u>Qualified Permanent Resident Agreement/ Application</u> and 50-XXXX-X - <u>Approval Co – Occupant Application</u> . At a cost not to exceed \$1,000.00. Funds to come from Legal and authorize the President to sign any necessary documentation.			Mutual Board Mutual Administration Portfolio Specialist Stock Transfer Finance
<b>7. Follow-up for Month of November</b> <b>a) Consent Calendar</b> <b>Mutual Monthly Finances</b>			Mutual Board Mutual Admin Recording Secretary