NOTICE

**TO ATTEND: Shareholders wanting to attend the Tuesday, September 13th Special Board Meeting at 2:30 p.m., call Ruthann, (562) 596-9777, and leave a message requesting the Zoom information by 3:00 p.m., Monday, September 12th. In the message, leave your name, unit and phone number.**

**TO: MUTUAL TEN SHAREHOLDERS**

**FROM: MUTUAL TEN BOARD OF DIRECTORS**

**SUBJECT: SPECIAL BOARD MEETING**

**EXECUTIVE SESSION** *(TO FOLLOW ADJOURNMENT OF OPEN SESSION)*

**DATE: TUESDAY, SEPTEMBER 13, 2022**

**TIME: 2:30 P.M.**

**PLACE: ZOOM VIDEO OR CALL CONFERENCE**

**STAFF: FACILITIES MANAGER RUBEN GONZALEZ & INSPECTOR QUENTAL**

**PURPOSE: DIRECTORS DISCUSS SERVICE MAINTENANCE REQUESTS, BUILDING INSPECTOR’S REPORT, ADDITIONAL LANDSCAPE - PHYSICAL PROPERTY ISSUES**

**----- Roll Call**

**----- Introduction of Staff**

**----- Shareholder Comments**

**----- Guest: Ruben Gonzalez, Facilities Manager**

**----------** **Discuss Service Maintenance call requests**

**---------- Discuss maintenance of Kennedy valves**

**----- Building Inspector Report**

**----- Discuss landscape and physical property issues**

**----- Adjournment**

**SHAREHOLDERS ARE WELCOME DURING THE OPEN SESSION**

**BOARD OF DIRECTORS – MUTUAL TEN**

**SPECIAL EXECUTIVE SESSION** (Immediately follows adjournment of open session)

**NOTE TO MEMBERS: This meeting is closed to the membership per Civil Code §4935.**

1. **Legal Matters**
2. **Contracts**
3. **Assessments / Delinquencies**