



REGULAR MONTHLY BOARD OF DIRECTORS MEETING

MUTUAL TEN

SUMMARY REPORT

Wednesday, November 30, 2022

Action/Request	Person Responsible															
1. <u>Approval of the Minutes – a</u> The Regular Board Meeting Minutes of October 26, 2022, were approved by general consent of the Board as printed and distributed.	Mutual Board Assistant Portfolio Specialist															
2. <u>Approval of the Minutes – b</u> The Special Board Meeting Minutes of November 07, 2022, were approved by general consent of the Board as printed and distributed.	Mutual Board Assistant Portfolio Specialist															
3. <u>Approval of the Minutes – c</u> The Special Board Meeting Minutes of November 15, 2022, were approved by general consent of the Board as printed and distributed.	Mutual Board Assistant Portfolio Specialist															
4. <u>Building Inspector’s Report – a</u> RESOLVED to approve the installation of a cart pad at unit 256-J at shareholder’s expense, work to be done by J & J Landscaping.	Mutual Board Physical Property Building Inspector															
5. <u>Building Inspector’s Report – b</u> RESOLVED to discontinue the summer Mosquito Bait Station program with Fenn Termite and Pest Control for 2023.	Mutual Board Physical Property Building Inspector Finance															
6. <u>Consent Calendar – a</u> RESOLVED to authorize the following transfers of funds per detailed resolutions. <table><tr><th>Transfer/ Invoice Date</th><th>Amount</th><th>Originating/Destination Accounts or Payee</th></tr><tr><td>10/20/2022</td><td>\$31,500.00</td><td>Transfer from US Bank Checking to US Bank Restricted Money Mkt.</td></tr><tr><td>10/21/2022</td><td>\$15,466.00</td><td>Invoice# multiple Check# 11173 Payee: J & J Landscaping</td></tr><tr><td>11/04/2022</td><td>\$311,025.02</td><td>Transfer from US Bank Impound to US Bank Checking</td></tr><tr><td>11/07/2022</td><td>\$61,119.36</td><td>Transfer from US Bank Checking to GRF – US Bank Checking</td></tr></table>	Transfer/ Invoice Date	Amount	Originating/Destination Accounts or Payee	10/20/2022	\$31,500.00	Transfer from US Bank Checking to US Bank Restricted Money Mkt.	10/21/2022	\$15,466.00	Invoice# multiple Check# 11173 Payee: J & J Landscaping	11/04/2022	\$311,025.02	Transfer from US Bank Impound to US Bank Checking	11/07/2022	\$61,119.36	Transfer from US Bank Checking to GRF – US Bank Checking	Mutual Board Finance
Transfer/ Invoice Date	Amount	Originating/Destination Accounts or Payee														
10/20/2022	\$31,500.00	Transfer from US Bank Checking to US Bank Restricted Money Mkt.														
10/21/2022	\$15,466.00	Invoice# multiple Check# 11173 Payee: J & J Landscaping														
11/04/2022	\$311,025.02	Transfer from US Bank Impound to US Bank Checking														
11/07/2022	\$61,119.36	Transfer from US Bank Checking to GRF – US Bank Checking														



REGULAR MONTHLY BOARD OF DIRECTORS MEETING

MUTUAL TEN

SUMMARY REPORT

Wednesday, November 30, 2022

Action/Request				Person Responsible
11/07/2022	\$142,966.32	Transfer from ACH – Direct Debit from multiple shareholders to US Bank Checking		
11/08/2022	\$55,170.84	Transfer from US Bank Checking to US Bank Impound (Property Taxes)		
7. <u>Chief Financial Officer's Report – a</u> RESOLVED to acknowledge, per the requirements of the Civil Code Section 5500(a)-(f), a review of the reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year's budget, statements prepared by the financial institutions where the Mutual has its operating and reserve accounts, an income and expense statement for the Mutual's operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the month of October 2022.				Mutual Board Finance
8. <u>Unfinished Business – a</u> RESOLVED to ratify rescinding Policy 7554 – <u>Interview of Applicants for Qualified Permanent Residency/Co-Occupancy</u> ; the 28-day posting requirement has been met.				Mutual Board Mutual Administration Assistant Portfolio Specialist
9. <u>New Business – a</u> RESOLVED to approve the development of a Mutual 10 Electrical Panel Plan to meet insurance requirements.				Mutual Board Mutual Administration Physical Property Building Inspector
1. <u>Follow-up for Month of December</u> 2. Consent Calendar 3. Mutual Monthly Finances 4. Guest Speaker: Mr. Rocha will present Qualified Permanent Resident (QPR) (December) 5. Discuss and vote to ratify adopting 10-7520-1 Collection Rule				Mutual Board Mutual Administration Assistant Portfolio Specialist