



REGULAR MONTHLY BOARD OF DIRECTORS MEETING

MUTUAL TEN

SUMMARY REPORT

Wednesday, June 28, 2023

Action/Request	Person Responsible									
1. <u>Approval of the Minutes – a</u> The Regular Board Meeting Minutes of May 31, 2023 were approved by general consent of the Board as presented and distributed.	Mutual Board Assistant Portfolio Specialist									
2. <u>Approval of the Minutes – b</u> The Special Meeting minutes of June 12 2023 were approved by general consent of the Board as presented and distributed.	Mutual Board Assistant Portfolio Specialist									
3. <u>Building Inspector’s Report – b</u> RESOLVED to approve amending the Fenn Termite and Pest Control 3-year contract from 2023-2026 for inspection & maintenance of 62 Rodent bait stations, at a cost of \$217.00 per month for 2023, \$248.00 per month for 2024, and \$248.00 per month for 2026. Funds to come from Outside Services and authorize the President to sign any necessary documentation.	Mutual Board Building Inspector Physical Property									
4. <u>Building Inspector’s Report – c</u> RESOLVED to authorize Physical Property to go out for bids to complete the dry rot/termite damaged wood replacement project and the painting of the replaced wood. Funds to come from Infrastructure Reserve, and authorize the president to sign any necessary documentation.	Mutual Board Building Inspector Physical Property									
5. <u>Building Inspector’s Report – d</u> RESOLVED to authorize the replacement of 20 Zinsco Electrical Panels each year for 5 years starting with Physical Property going out for bid for the first year 2023. Funds to come from Infrastructure Reserve and authorize the president to sign any necessary documentation.	Mutual Board Building Inspector Physical Property									
6. <u>Consent Calendar – a</u> RESOLVED to authorize the following transfers of funds per detailed resolutions.	Mutual Board Finance									
<table><tr><th>Transfer/ Invoice Date</th><th>Amount</th><th>Originating/Destination Accounts or Payee</th></tr><tr><td>05/08/2023</td><td>\$149,201.48</td><td>Transfer from ACH-Direct Debit from multiple Shareholders to US Bank Checking</td></tr><tr><td>05/08/2023</td><td>\$79,365.82</td><td>Transfer from US Bank Checking to GRF-US Bank Checking</td></tr></table>	Transfer/ Invoice Date	Amount	Originating/Destination Accounts or Payee	05/08/2023	\$149,201.48	Transfer from ACH-Direct Debit from multiple Shareholders to US Bank Checking	05/08/2023	\$79,365.82	Transfer from US Bank Checking to GRF-US Bank Checking	
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Action/Request				Person Responsible
	05/12/2023	\$55,638.63	Transfer from US Bank Checking to US Bank Impound (Property Taxes)	
	06/05/2023	\$149,446.48	Transfer from ACH-Direct Debit from multiple shareholders to US Bank Checking	
	06/07/2023	\$55,055.68	Transfer from US Bank Checking to US Bank Impound (Property Taxes)	
	06/08/2023	\$72,294.19	Transfer from US Bank Checking to GRF-US Bank Checking	
7. <u>New Business – a</u> RESOLVED to approve to authorize Service Maintenance to paint the Seaview carport area parking and driving marks at a cost not to exceed \$5,000. Funds to come from Infrastructure Reserve and authorize the president to sign any necessary documentation.				Mutual Board Service Maintenance
<u>Follow-up for Next Month’s Agenda</u> 1. Consent Calendar 2. Mutual Monthly Finances				Mutual Board Assistant Portfolio Specialist