



# REGULAR MONTHLY BOARD OF DIRECTORS MEETING

## MUTUAL TEN

### SUMMARY REPORT

Wednesday, September 27, 2023

Action/Request	Person Responsible
<b>1. <u>Approval of the Minutes – a</u></b> The Regular Board Meeting Minutes of August 23, 2023 were approved by general consent of the Board as presented.	Mutual Board Portfolio Specialist
<b>2. <u>Approval of the Minutes – b</u></b> The Special Meeting minutes of September 5, 2023 were approved by general consent of the Board as presented.	Mutual Board Portfolio Specialist
<b>3. <u>Building Inspector's Report – a</u></b> RESOLVED to ratify resolution dated 8/23/23, "RESOLVED to approve the Golden Frog Painting Company contract for scraping and painting 77 light posts at a cost not to exceed \$5,005 and authorize Physical Property to prepare contract. Funds to come from Infrastructure Reserves and authorize the President to sign the contract."	Mutual Board Building Inspector Physical Property Finance
<b>4. <u>Building Inspector's Report – b</u></b> RESOLVED to ratify resolution dated 9/5/23, "RESOLVED to approve awarding the termite/dry rot repair project to Service Maintenance. Funds to come from Standard Services."	Mutual Board Building Inspector Physical Property Finance
<b>5. <u>Building Inspector's Report – c</u></b> RESOLVED to approve the proposal for building alterations and additions from J.C. Kress for Unit 10-258L, work to be done at the shareholder's expense.	Mutual Board Building Inspector Physical Property
<b>6. <u>Building Inspector's Report – d</u></b> RESOLVED to approve the proposal for removal and replacement of sidewalk entry, patio flooring, removal of stone scallops and replacement with mow strip, removal of bushes, and removal and replacement of #3 rebar for Unit 10-256J, work to be done at the shareholder's expense.	Mutual Board Building Inspector Physical Property
<b>7. <u>Building Inspector's Report- e</u></b> RESOLVED to approve the carport cabinet proposal for Unit 10-244G, work to be done at the shareholder's expense.	Mutual Board Building Inspector Physical Property
<b>8. <u>Building Inspector's Report – f</u></b> RESOLVED to approve the cart pad proposal for Unit 10-256K, work to be done at the shareholder's expense.	Mutual Board Building Inspector Physical Property



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<b>9. <u>Building Inspector’s Report – g</u></b> RESOLVED to approve the cart pad proposal for Unit 10-256L, work to be done at the shareholder’s expense.	Mutual Board Building Inspector Physical Property									
<b>10. <u>Building Inspector’s Report – h</u></b> RESOLVED to approve J&J Landscaping proposal to aerate Mutual 10 at a cost not to exceed \$5,500.00. Funds to come from Landscape Extras and authorize the President to sign any necessary documentation.	Mutual Board Physical Property Building Inspector Finance									
<b>11. <u>Building Inspector’s Report – i</u></b> RESOLVED to approve the J&J Landscaping proposal to reseed grass for Mutual 10 at a cost not to exceed \$5,500.00. Funds to come from Landscape Extras and authorize the President to sign any necessary documentation.	Mutual Board Physical Property Building Inspector Finance									
<b>12. <u>Consent Calendar – a</u></b> RESOLVED to authorize the following transfers of funds per detailed resolutions. <table><tr><th>Transfer/ Invoice Date</th><th>Amount</th><th>Originating/Destination Accounts or Payee</th></tr><tr><td>9/6/23</td><td>\$148,390.53</td><td>ACH-Direct Debit from multiple Shareholders/ US Bank Checking</td></tr><tr><td>9/12/23</td><td>\$72,624.52</td><td>US Bank Checking/GRF-US Bank Checking</td></tr></table>	Transfer/ Invoice Date	Amount	Originating/Destination Accounts or Payee	9/6/23	\$148,390.53	ACH-Direct Debit from multiple Shareholders/ US Bank Checking	9/12/23	\$72,624.52	US Bank Checking/GRF-US Bank Checking	Mutual Board Finance
Transfer/ Invoice Date	Amount	Originating/Destination Accounts or Payee								
9/6/23	\$148,390.53	ACH-Direct Debit from multiple Shareholders/ US Bank Checking								
9/12/23	\$72,624.52	US Bank Checking/GRF-US Bank Checking								
<b>13. <u>Unfinished Business – a</u></b> RESOLVED to approve the proposed rule change by adopting Mutual 10 Rules and Regulations; the 28-day posting requirement has been met.	Mutual Board Mutual Admin. Port. Specialist									
<b>14. <u>Unfinished Business – b</u></b> RESOLVED to <b><u>NOT</u></b> have Mutual Documents removed from the public LWSB Mutual Ten Website.	Mutual Board Mutual Admin Assistant Portfolio Specialist									



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	IT
<b>15. <u>New Business – a</u></b> RESOLVED to schedule Mutual Ten Annual Shareholder meeting date on Tuesday, May 21, 2024 at 10 a.m. in Clubhouse 4.	Mutual Board Mutual Admin. Port. Specialist
<b>16. <u>New Business – b</u></b> RESOLVED to approve rescheduling the regular board meeting on Wednesday, November 22, 2023 to Wednesday, November 29th, 2023 at 9 a.m., due to the Thanksgiving holiday.	Mutual Board Mutual Admin. Assistant Portfolio Specialist
<b>17. <u>New Business – c</u></b> RESOLVED to approve rescheduling the regular board meeting on Wednesday, December 27, 2023 to Tuesday, December 19th, 2023 at 9 a.m., due to the Christmas holiday.	Mutual Board Mutual Admin Assistant Portfolio Specialist
<b><u>Follow-up for Next Month's Agenda</u></b> <b>1. Monthly Finance August/Sept</b> <b>2. Consent Calendar</b> <b>3. 2024 Budget</b> <b>4. Sewer pipe cleaning contract</b>	Mutual Board Assistant Portfolio Specialist