



REGULAR MONTHLY BOARD OF DIRECTORS MEETING MUTUAL TEN

SUMMARY REPORT Tuesday, December 19, 2023

Action/Request	Person Responsible						
<p>1. <u>Approval of the Minutes – a</u> The Regular Board Meeting Minutes of November 29, 2023, were approved as distributed.</p>	Mutual Board Portfolio Specialist						
<p>2. <u>Building Inspector’s Report – a</u> RESOLVED to approve proposal from J&J Landscaping to plant a 24in box strawberry tree in the common area and Greenbelt in front of unit 240G. Work to be done at shareholder’s expense.</p>	Mutual Board Building Inspector Physical Property						
<p>3. <u>Building Inspector’s Report – b</u> RESOLVED to approve the proposal from Bruno Alvarez Construction to install owner provided front door and remove the existing front door to install new door for unit 244F. Work to be done at shareholders’ expense.</p>	Mutual Board Building Inspector Physical Property						
<p>4. <u>Building Inspector’s Report – c</u> RESOLVED to approve the proposal from Los Al Builders to remove and replace porch screen door for unit 245D. Work to be done at shareholder’s expense.</p>	Mutual Board Building Inspector Physical Property						
<p>5. <u>Consent Calendar – a</u> RESOLVED to move that the Board authorizes the following transfers of funds, per detailed and dated resolutions, by consent calendar.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr style="background-color: #D3D3D3;"> <th style="width: 15%;">Transfer/ Invoice Date</th> <th style="width: 15%;">Amount</th> <th style="width: 70%;">Originating/Destination Accounts or Payee</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">12/6/23</td> <td style="text-align: center;">\$ 55,863.35</td> <td>US Bank Checking/ US Bank Impound (Property Taxes)</td> </tr> </tbody> </table>	Transfer/ Invoice Date	Amount	Originating/Destination Accounts or Payee	12/6/23	\$ 55,863.35	US Bank Checking/ US Bank Impound (Property Taxes)	Mutual Board Finance
Transfer/ Invoice Date	Amount	Originating/Destination Accounts or Payee					
12/6/23	\$ 55,863.35	US Bank Checking/ US Bank Impound (Property Taxes)					
<p><u>Follow-up for Next Month’s Agenda</u></p> <ol style="list-style-type: none"> 1. Approval of Monthly Finance – November / December 2. Consent Calendar 3. Discuss and vote to approve 257G proposal from Marco Construction during January 9, 2024, Special Meeting. 	Mutual Board Assistant Portfolio Specialist						