



REGULAR MONTHLY BOARD OF DIRECTORS MEETING MUTUAL TEN

SUMMARY REPORT Wednesday, January 25, 2023

Action/Request	Person Responsible															
<p>1. <u>Approval of the Minutes – a</u> The Regular Board Meeting Minutes of December 28, 2022, were approved by general consent of the Board as printed.</p>	Mutual Board Assistant Portfolio Specialist															
<p>2. <u>Approval of the Minutes – b</u> The Special Board Meeting Minutes of January 10, 2023, were approved by general consent of the Board as printed.</p>	Mutual Board Assistant Portfolio Specialist															
<p>3. <u>Building Inspector’s Report – a</u> RESOLVED to authorize Physical Property to prepare and send Request for Proposal (RFP) to Roofing Standards and Jordan Roof Company for 253, 254, & 255 buildings.</p>	Mutual Board Building Inspector Physical Property															
<p>4. <u>Consent Calendar – a</u> RESOLVED to authorize the following transfers of funds per detailed resolutions.</p> <table border="1" style="width: 100%; margin-top: 10px; border-collapse: collapse;"> <thead> <tr style="background-color: #D3D3D3;"> <th style="width: 15%;">Transfer/ Invoice Date</th> <th style="width: 15%;">Amount</th> <th style="width: 70%;">Originating/Destination Accounts or Payee</th> </tr> </thead> <tbody> <tr> <td>12/22/2022</td> <td style="text-align: right;">\$31,500.00</td> <td>Transfer from US Bank Checking to US Bank Restricted Money Mkt.</td> </tr> <tr> <td>01/05/2023</td> <td style="text-align: right;">\$148,652.19</td> <td>Transfer from ACH-Direct Debit from multiple shareholders to US Bank Checking</td> </tr> <tr> <td>01/05/2023</td> <td style="text-align: right;">\$100,299.59</td> <td>Transfer from US Bank Checking to GRF – US Bank Checking</td> </tr> <tr> <td>01/06/2023</td> <td style="text-align: right;">\$55,278.95</td> <td>Transfer from US Bank Checking to US Bank Impound (Property Taxes)</td> </tr> </tbody> </table>	Transfer/ Invoice Date	Amount	Originating/Destination Accounts or Payee	12/22/2022	\$31,500.00	Transfer from US Bank Checking to US Bank Restricted Money Mkt.	01/05/2023	\$148,652.19	Transfer from ACH-Direct Debit from multiple shareholders to US Bank Checking	01/05/2023	\$100,299.59	Transfer from US Bank Checking to GRF – US Bank Checking	01/06/2023	\$55,278.95	Transfer from US Bank Checking to US Bank Impound (Property Taxes)	Mutual Board Finance
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<p>5. <u>Chief Financial Officer’s Report – a</u> RESOLVED to acknowledge, per the requirements of the Civil Code Section 5500(a)-(f), a review of the reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year’s budget, statements prepared by the financial institutions where the Mutual has its operating and reserve accounts, an income</p>	Mutual Board Finance															



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MUTUAL TEN

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and expense statement for the Mutual's operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the month of December 2022.	
6. <u>New Business -a</u> RESOLVED to approve that Mutual Administration send out an Opt-Out Notice, allowing the shareholder to remove their name, property address, mailing address, and/or e-mail address from the membership list, per Civil Code §5220 Membership List Opt-Out.	Mutual Board Assistant Portfolio Specialist Stock Transfer
7. <u>New Business – b</u> RESOLVED to approve the temporary rental of carport building 119, space number 8 - carport space and storage.	Mutual Board Assistant Portfolio Specialist Stock Transfer
<ol style="list-style-type: none"> 1. <u>Follow-up for Month of January</u> 2. Consent Calendar 3. Mutual Monthly Finances 4. Discuss and vote to adopt Mutual 10 Rules & Regulations 	Mutual Board Mutual Administration Assistant Portfolio Specialist